



**STEVENS**  
ALUMNI ASSOCIATION  
PER ASPERA AD ASTRA

**Minutes of the Executive Committee  
Wesley J. Howe Center  
June 26, 2015**

**In Attendance:**

Alumni: Joe Schneider '46, Emil Neu '55, Kenneth DeGraw '57, Herbert Kimmich '57, Leo Collins '59, Bruce Boylan '63, Tom Moschello '63, Peter Astor '64, Joe Weber '64, Marty Valerio '68, Wayne Monsees '71, Roger Schatel '71, George Johnston '72, Mary Doddy '80, Annmarie Rizzo '86, Dave Manhas '88, Bill Martin '89, Jeffrey Capone '91, Richard Steiner '97, Victoria Velasco '04, Derek Ives '08, Keith Cassidy '09, Thomas Elsner '09, Natalia Bilchuk '10, Julie Wilkerson '13, Shane Raymond '14, Matthew Konwiser

Staff: Melissa Fuest, Neddie Ramadan, Emma Hamm, Elissa Guss, Loretta Brissette

**Call to Order:**

SAA President Thomas A. Moschello '63 called the meeting to order at 7:00 pm.

**President's Report:**

Tom Moschello '63 first reviewed meeting procedures including who was eligible to vote.

Tom introduced Emma Hamm to the group. Emma will be joining the Alumni Office as the Alumni Coordinator and will take the lead on organizing many of the procedures of the office from events to communications.

Tom then introduced Matthew Konwiser who was recognized as an honorary alumnus of the Stevens Alumni Association. Tom highlighted all the great work Matt has done for Stevens, specifically his fraternity, and the impact he has had.

**Executive Director Search:**

Marty Valerio '68 shared an update on the search. Marty explained that the Angeletti group met and interviewed candidates on May 19. After the interviews, they realized that the candidates must possess more management skills and management experience so they decided to change the job description.

It is important to keep Alumni Relations and Annual Giving as one unit, therefore the title of the new position will be AVP of Alumni Engagement and Annual Giving, and Executive Director of the Alumni Association.

They will be keeping two candidates from the initial interview process and have found 20-30 candidates from LinkedIn and CASE. They hope to have a pool of viable candidates by the end of July and by August begin to interview candidates.

### Interim Executive Director's Report:

Melissa Fuest presented Alumni Weekend 2015 by the numbers. She reported that there were 870 attendees, including 459 alumni (compared to 739 attendees and 411 alumni in 2014). Of those 459 alumni there were 425 undergraduate, 29 graduate, and 5 honorary alumni (compared to 384, 25, and 2 in 2014). Melissa reminded the group to take the survey sent out and view the photo gallery online.

Melissa reminded the group that the goal for alumni participation for FY15 is 18%. At the time of the meeting we needed only 166 donors to reach our goal. She presented a graph that outlines monthly alumni participation. She asked that people reach out to others and encourage people to give over the next 4 days before June 30. Any and all outreach helps.

### Old Business:

Tom Moschello '63 presented the At-Large Alumni Trustee Term Restrictions. The key points of the restrictions are that no at-large Alumni Trustee on the SIT BoT shall serve for more than two consecutive two-year terms and that an at-large Alumni Trustee who has completed two consecutive two-year terms may be re-nominated as a SIT BoT at-large Alumni Trustee after a two-year absence.

*Motion: Approval of at-large Alumni Trustee term limits. Motion made—Mary Doddy '80—and seconded—Annmarie Rizzo '86; motion carried.*

A short discussion followed prompted by Peter Astor '64 about why it was decided that the term should be 2 years instead of 3 years. Joe Weber '64 reminded that group that the BoT can ask the Alumni Trustee to become a Charter BoT member after their term as an at-large Alumni Trustee.

### New Business: Constitution and Bylaws:

Tom Moschello '63 introduced the Ad Hoc Committee to Assess the SAA Constitution and Bylaws. Tom stated the purpose: The advisory committee's purpose is to carefully review and assess the Stevens Alumni Association's current Constitution and Bylaws. These documents are critical to the oversight, organization, and governance of the Association and its mission, operations, finances, and strategic direction. An overarching goal of the committee is to make recommendations for changes that will enhance and strengthen the future organizational leadership, while increasing the Association's impact on alumni engagement and support of Stevens Institute of Technology.

Tom outlined particular areas for consideration including: a broad efficient governance structure with active involvement; committees and their composition; election and roles of Principal Association positions; effective amending and change processes; Association membership; financial and income support; meetings; modernize alumni engagement; communication methods; and aligning the Association with the University's operations and core mission.

Tom explained that the committee would consist of representatives from each decade, including SAA Trustees and Executive Committee members. Tom reviewed the history of the Association to demonstrate that the same Constitution that was used when there were 100 alumni is still being used with significantly more alumni resulting in insufficiencies. Other insufficiencies of the Constitution are that it does not allow for modern methods of communication with the alumni base and that it lacks alignment between the Constitution and the Bylaws, among others.

### Tellers Report:

Joe Schnieder '46 and Ken DeGraw '57 announced the new SAA officers (serving one year terms). 650 ballots were received and 603 were valid. President: Joseph DiPompeo '98, First Vice President: Victoria Velasco '04, Second Vice President: Dave Manhas '88 '90 '92, and Treasurer: Wayne Monsees '71 '78.

Joe and Ken also reported on the results of the Decade Representative and Graduate Representative election. The results are (serving two year terms): Old Guard: Leo Collins '59, 1960: Charlie Perruzzi '63 '66, 1970: George Johnston '72, 1980: Edward Sandve '82, 1990: Jeff Capone '91 '95, 2000: Andy Kaplan '09, 2010: Tori O'Connor '11, and Graduate: Rick Steiner '97.

*Motion: Approval of Officer and Decade and Graduate Representative Slates. Motion made—Joe Weber '64—and seconded—Marty Valerio '68; motion passed.*

### End of Year Resolutions:

Appointment of SAA Executive Secretary.

*Motion: Motion for the appointment of Melissa Fuest as SAA Executive Secretary. Motion made—Joe Weber '64—and seconded—Peter Astor '64; motion passed.*

A clarification was made that Melissa will be the Interim SAA Executive Secretary as long as she serves as the Interim Executive Director. Therefore, once the new Executive Director is hired, the new hire will be appointed SAA Executive Secretary.

Ratification of Executive Secretary and Officer's Actions.

*Motion: Motion made for the ratification of Executive Secretary and Officer's Actions. Motion made—Wayne Monsees '71—and seconded—Joe Weber '64; motion passed.*

Tom reviewed the States of Fiduciary Responsibility:

Motion for officers of the Association to be authorized to select depositories for funds of the organization; and further that funds so deposited shall be payable on the signatures(s) of any two of

the following officers: President, First Vice President, Second Vice President, Treasurer and the Executive Secretary, and that the said depositories are hereby authorized and directed to honor and pay any orders for the withdrawals, in cash or by check, whether or not such orders are made payable to the order of any officer or officers signing them in their individual capacity or otherwise, without inquiry as to the disposition of the funds so withdrawn; and further that the officers may make a deferred withdrawal for the purpose of saving interest prior to the dividend period.

Further, that the authority granted hereby shall be binding upon the above-named organization until the receipt by the depositories of written notice from this organization of the revocation or modification of such authority and the signature of the above-designated officers shall be recognized by the depositories until such time as they receive from this organization written notice of changes in officers.

*Motion: Approval of Fiduciary Responsibility. Motion made—Mary Doddy '80—and seconded—Wayne Monsees '71; motion passed.*

A motion was made to adjourn the meeting and was passed unanimously.

*Motion: To adjourn the meeting. Motion made and seconded; motion carried.*

The meeting was adjourned at 8:15pm. The next meeting of the Executive Committee will be held on September 14, 2015.

Respectfully submitted,  
Melissa Fuest  
Interim Executive Director