



**Stevens Alumni Association**  
**Minutes of the Executive Committee Meeting**  
**Wesley J. Howe Center**  
**May 12, 2014**

**In Attendance:**

*Officers:*

Thomas Moschello '63, President; Joseph DiPompeo '98, First Vice President; Victoria Velasco '04, Second Vice President; Peter Bakarich '04, Treasurer

*Alumni:*

John Andrus '53, Natalia Bilchuk '10, Enrique Blanco '72, Jeffrey Capone '91, John Dalton '60, Mary Doddy '80, Larry Giannchini '12, George Johnston '72, Arthur Ketterer '61, Herbert Kimmich '57, Anita Lang H'63, Onofrio Leone '07, Richard Magee '63, Dave Manhas '88, John McDonnell '72, Wayne Monsees '71, Emil Neu '55, A. Joseph Schneider '46, Ronald Slember '69, Richard Steiner '97, Marty Valerio '68, James Wallin '73, Joseph Weber '64, David Zimmerman '90

*Staff:*

Loretta Brissette, Melissa Fuest, Michelle Nunez, Neddie Ramadan, Michael Smullen, Priya Vin

**Call to Order**

President Thomas J. Moschello '63 opened the meeting. A quorum was confirmed. The meeting was called to order at 7:00 p.m.

**Approval of Minutes**

- Minutes of the November 11, 2013, SAA Council meeting were approved.

**Motion: Approval of November 11, 2013, Council minutes. Motion made by Wayne Monsees '71; seconded by Herbert Kimmich '57. Motion carried.**

- Minutes of the April 7, 2014, SAA Executive Committee meeting were approved.

*Motion: Approval of April 7, 2014, Executive Committee minutes. Motion made by Richard Magee '63; seconded by A. Joseph Schneider '46. Motion carried.*

## President's Report

- **Meetings and events**

Tom Moschello provided an update on meetings and events which he attended on behalf of the Association:

- Served on the hiring committee for the new Vice President of Development 2/27/2014
- President's Distinguished Lecture Series 4/23/2014
- Old Guard Luncheon 5/1/2014
- Gateway Complex Community Rollout 5/7 and 5/10/2014

Tom provided an update on the philanthropic participation of the Executive Committee and Council. There are 114 members of the Council, of which 52% have not yet given for the year. Tom requested that all members of the Council support Stevens.

## Executive Director's Report

- Michael Smullen reported that 1,040 alumni have attended an event since July 1, 2013, leaving 160 alumni left to achieve an attendance goal of 1,200.
- The SAA Election ballots are printing and will be in mailboxes by the end of the week. The ballot is mailed to all undergraduate alumni from 1979 and prior, and will be emailed to all alumni. The necessary postmark reply is June 1, 2014.

## SAA Budget

- Michael Smullen provided an update on the SAA budget. Highlighted items were:
  - **EVENTS:** 3 International Events; 30 Regional Events; 10 Affinity Events; Alumni Weekend; Homecoming; Welcome Seniors; SAA Holiday Ball; 7 Executive Committee Meetings; 2 Old Guard Lunches; Shore Thing; 4 Admissions/Alumni Receptions
  - **COMMUNICATIONS:** Redesigned SAA website; New SAA ID cards and letters; Stevens Alumni Association Brochure; Alumni Weekend brochure to all alumni
  - **OFFICE:** New furniture; Hallway paint; Rug cleaning; New display cases
- Budget requested is \$722,075 for operations, and increase of 96% over the FY14 fiscal year budget.
- There was discussion about certain events, including a request for description of the Admissions regional events and support for the idea of a Holiday Ball. The Admissions events will not compete with Admissions, but are regionally-based reception for incomings students. The name "Holiday Ball" was generally agreed as a good name.

**Motion: Approval of SAA Budget Proposal.**  
**Motion made by Joseph Weber '64;**  
**seconded by A. Joseph Schneider '46.**  
**Motion carried.**

## Committee Reports

Committee reports will follow a new policy of receiving updates from committees that have provided them, rather than listing all committees, even those without updates.

- Committee reports:

- Activities: Joseph G. DiPompeo '98, chair

The committee met to review the 1987 Agreement between the SAA and the Institute. A draft document will be ready for review by the October Executive Committee meeting. Tom Moschello indicated that the committee is following a set process of review, and that no document would be put forward without having a vote by the Executive Committee.

- Alumni Weekend: Dawn Madak '89, chair

Report was provided by Michael Smullen. Brochures were made available to all in the room. Early bird registration ends on May 15. More than 200 alumni have already registered, 600 is the goal.

- Classes: George W. Johnston '72 and Richard S. Magee '63, co-chairs

Richard Magee provided the update. The Classes Committee has created a new alumni class constitution which may be used for all classes. The constitution and leadership guidelines documents were displayed on the screen.

**Motion: Approval of SAA Class**  
**Constitution Template and Leadership**  
**Guidelines. Motion made by Enrique**  
**Blanco '72; seconded by Mary Doddy '80.**  
**Motion carried.**

- Clubs:

John McDonnell mentioned that recent New Jersey regional events had 45 alumni and 72 attendees. He also discussed the upcoming Clubs Fair, which will take place during the Alumni Weekend BBQ Lunch. Two tables will be available with information promoting regional and affinity club activities, and with volunteer forms. Neddie Ramadan provided an update about affinity reunions, including WCPR, STEP, the G.O.L.D. Boat Cruise, which will take place during Alumni Weekend. The Shore Thing event, hosted by the G.O.L.D. Committee, will take place on June 28.

- Scholarship: Marty P. Valerio '68, chair  
Marty Valerio provided an update on the Stevens Alumni Association Term Legacy Scholarship. The scholarship has been created through the Development Office, and is ready to receive funds. At the April meeting, a motion was approved by the Executive Committee to distribute \$5,000 from the Reserve Fund to fund the scholarship for October 2014. Marty indicated that more than \$3,500 in funding has already been committed to be used for October 2015. He requested that all in attendance make a gift to the scholarship, and offered his thanks to George Johnston and Dave Manhas for their committee work.

## **Old Business**

- Tom Moschello indicated that some old business was not covered at the April Executive Committee meeting due to a fire alarm.
  - An Investment Committee, Ad Hoc has been formed under Merrill Thor '68, with Victoria Velasco, Mary Doddy and Peter Bakarich as members. The committee will focus on creating the investment strategy for the Reserve Fund.
  - A Travel Committee, Ad Hoc is being formed, and a chair is being sought. The Committee will focus on providing an alumni travel program for the upcoming year.

## **New Business**

- Tom Moschello indicated that a new Community Relations Committee, Ad Hoc has been formed. The committee will consist of Hoboken-area alumni who will be kept apprised of developments at Stevens dealing with the city. The aim of the committee is to provide an informed presence of Stevens alumni at town meetings, hearing and on media pertaining to Stevens.
- Priya Vin submitted a new Malaysia Club for approval. There was discussion about listing the International Clubs more prominently and accurately on the SAA website, and in the Stevens Indicator.

**Motion to approve Malaysia Alumni Club. Motion made by A. Joseph Schneider '46; seconded by Marty Valerio '68; motion carried.**

## **Adjournment**

**Motion for adjournment: Motion made by Joseph Weber '64; seconded by Enrique Blanco '72; motion carried.**

The meeting was adjourned at 8:20 pm. The next meeting of the Executive Committee will be held on Monday, June 9, 2014.

Respectfully submitted,  
Michael Smullen  
Executive Secretary

Anita Lang  
Executive Secretary Emeritus

5/18/2014